

- WORK NOTES -

ADMINISTRATIVE
RECORD

EPA O&M - 5th Meeting
June 9, 2004
Venture Fireside Room

AT A GLANCE

NEXT MEETING: July 14, 2004; 7:00 am – 9:00 am
Venture Inn, Fireside Room

Actions Needed/Agenda for Next Meeting

- **Wendy:** Language for Renter's Notification
- **Jim/Dan:** Experience from Johnson Acres sewer/water project
- **Dan/Ron:** Outline a typical resolution/ regulation process with time frames
- **All:** Review issues listed earlier -**Progress Check.**

FROM THE JUNE 9TH MEETING

The Operations and Maintenance Team members present: Jim Christiansen, Charlene Leckrone, Wendy Thomi, Kevin Kirley, Ron Anderson and Dan Thede. Bert Garcia and Peggy Churchill from EPA Denver office also joined us. Lee Clarke, a local union representative for the clean up workers, dropped in to discuss work progress and working relationships. Facilitator: Sandy Matheny

AGENDA

1. Brief review of expectations for early and continuous involvement by stakeholders not present.
2. Continue renter's disclosure process discussions.
3. Beginning discussions on local ordinances. (These may start to address renter/buyer disclosure issues, developer concerns, what do I do if I run into the material?" What to do when a structure burns down, demolition, etc.)
4. Ongoing issues progress check.

Continuous Involvement of Stakeholders not present

In keeping with our own advice, we continued to visit communication issues surrounding O&M work and community education and involvement surrounding the whole program.

A rather lengthy discussion highlighted the need and the opportunity for more intentionally active communication work with those not at the “table”.

An opportunity arose during the meeting to invite Lee Clarke to join us. Lee graciously took time out to talk with us about his perspectives on current working relationships in the clean up efforts and the need for continuous maintenance of those relationships. The current workers could be helpful in information transfer to others (e.g. firefighters) involved in working with hazardous material.

Renter’s Disclosure Process/Policy Discussion

Wendy provided the O & M group with a Draft Renter Notification Plan. It was widely applauded.

Wendy will provide suggested notification language for next month’s meeting.

Ongoing Ordinance Discussion

Ron Anderson noted that the City and County may enter into joint resolutions. The resolutions are supported by separate ordinance language for each entity.

Ron and Dan will outline a typical process with time frames for passing joint resolutions and the ordinance language that accompanies them.

Johnson Acres

The bids will be let and construction is expected to begin on July 19th. Language in the contract is stringent and includes a requirement for trained/qualified personnel in dealing with asbestos complications. We’ll look forward to more information/experience from this project.

Additional Items Pending – Progress Check

The agenda changed during the meeting so a progress check will be moved ahead to the July meeting. (See former issues lists.)